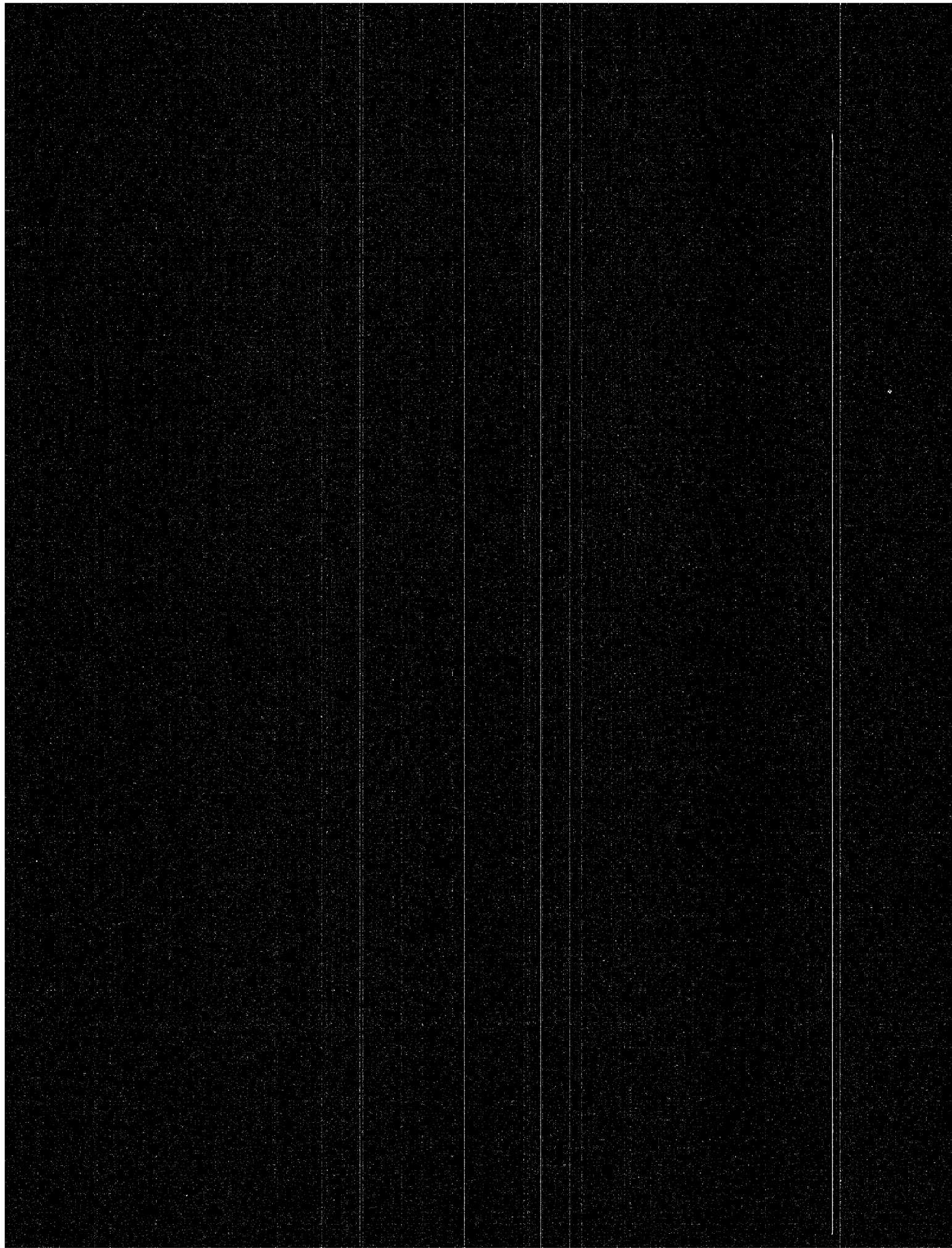


## *Internal Service Funds*



# CITY OF WICHITA 1995/96 ANNUAL BUDGET

## MULTI-YEAR FUND OVERVIEW - DATA CENTER

FUND: 600

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
<b>Budgeted revenues:</b>						
Charges for services	2,748,419	2,645,064	2,530,930	2,645,064	2,597,430	2,597,400
Special project assessments	158,906	199,100	0	152,640	0	0
<b>Total budgeted revenues</b>	<b>2,907,325</b>	<b>2,844,164</b>	<b>2,530,930</b>	<b>2,797,704</b>	<b>2,597,430</b>	<b>2,597,400</b>
<b>Budgeted expenditures:</b>						
Personal services	541,038	545,010	591,970	549,830	712,080	741,580
Contractual services	464,767	605,330	669,480	650,320	563,760	598,620
Materials and supplies	45,130	69,180	284,630	69,980	136,480	86,080
Capital outlay	143,340	485,900	721,760	50,500	522,960	591,750
Transfers	1,146,165	520,890	520,890	0	0	0
Proposed program enhancements	0	289,100	110,000	242,640	150,000	150,000
<b>Subtotal budgeted expenditures</b>	<b>2,340,440</b>	<b>2,515,410</b>	<b>2,898,730</b>	<b>1,563,270</b>	<b>2,085,280</b>	<b>2,168,030</b>
Equipment replacement reserve	0	0	500,000	0	500,000	275,000
Appropriated reserve	0	366,140	71,655	0	250,000	0
Employee compensation	0	0	0	0	71,210	149,540
<b>Total budgeted expenditures</b>	<b>2,340,440</b>	<b>2,881,550</b>	<b>3,470,385</b>	<b>1,563,270</b>	<b>2,906,490</b>	<b>2,592,570</b>
<b>Total budgeted revenues over (under) total budgeted expenditures</b>	<b>566,885</b>	<b>(37,386)</b>	<b>(939,455)</b>	<b>1,234,434</b>	<b>(309,060)</b>	<b>4,830</b>
<b>Adjustments for GAAP:</b>						
Depreciation	(1,088,956)	(590,027)	(884,372)	(369,872)	(47,855)	(72,900)
Bond proceeds	0	0	0	0	0	0
Debt service principal	1,033,449	491,535	491,535	0	0	0
Capital outlay	143,340	485,900	721,760	50,500	522,960	591,750
Changes in accrual	0	0	0	0	0	0
<b>Total adjustments</b>	<b>87,833</b>	<b>387,408</b>	<b>328,923</b>	<b>(319,372)</b>	<b>475,105</b>	<b>518,850</b>
<b>Increase (decrease) in retained earnings</b>	<b>654,718</b>	<b>350,022</b>	<b>(610,532)</b>	<b>915,062</b>	<b>166,045</b>	<b>523,680</b>
<b>Retained earnings January 1</b>	<b>1,326,781</b>	<b>1,569,169</b>	<b>1,981,499</b>	<b>1,919,191</b>	<b>1,370,967</b>	<b>1,537,012</b>
<b>Retained earnings December 31</b>	<b>1,981,499</b>	<b>1,919,191</b>	<b>1,370,967</b>	<b>2,834,253</b>	<b>1,537,012</b>	<b>2,060,692</b>

**Fund cash, December 31 (unrestricted and current)**

1,379,079

*Note: The figures below show the adequacy of annual revenues for covering operating expenditures and equipment replacement. Expenditures are adjusted to include depreciation and exclude debt service principal and capital outlay.*

**Revenues generated over (under) expenditure requirements**

566,885

(37,386)

(939,455)

1,234,434

(309,060)

4,830

## NOTES

## DATA CENTER

The Data Center coordinates all data processing functions for the City with staff coverage over two shifts. The Data Center provides formal training to users and routinely assists departments and personnel in office automation including: financial accounting; budgeting; water billing; police; court; and other systems.

### Budget Highlights

The adopted 1995 budget shows a decrease of \$813,450 from the 1994 adopted budget. The approved 1996 budget increases by \$82,750 over the adopted 1995 budget.

- The adopted budget contains funding for a phased implementation of a Geographic Information System (GIS). The project includes the addition of four positions over four years, and hardware and software over three years. The associated costs are: \$184,625 in 1994; \$180,000 in 1995; and \$236,500 in 1996.
- A "Helpdesk" position is included in the adopted budget, relieving System Analysts of responding to a growing number of "troubleshooting" calls and improving customer service to the 1,390 system users.
- A System Analyst II position is added to administer the fixed assets system. The \$30,540 cost is offset from increased revenue from the departments using the new system (primarily Water and Finance).
- The replacement upgrade of the LAW central processor (used to operate the public safety system) is reflected in the 1994 revised budget (\$272,000).
- The revised budget includes \$100,000 for an MIS Plan Project Consultant to assist in the development of a Management Information System master plan for the City. The most recent MIS plan was prepared in the late 1980's.
- There are currently 1,390 system users sharing 550 terminals and 117 network printers. There are an additional 1,000 personal computers in use throughout the City organization. The major system applications supported through the Data Center include: Public Safety (Police, Court and Probation systems), Finance, All-In-One (office automation), Personnel/Payroll, Water Utility Billing, and OCI.

### Budget Summary

	1993 Actual	1994 Adopted	1994 Revised	1995 Adopted	1996 Approved
Personal Services	541,038	545,010	591,970	712,080	741,580
Contractual Services	464,767	605,330	669,480	563,760	598,620
Commodities	45,130	69,180	284,630	136,480	86,080
Capital Outlay	143,340	485,900	721,760	522,960	591,750
Other	1,146,165	809,990	630,890	150,000	150,000
<b>TOTAL</b>	<b>2,340,440</b>	<b>2,515,410</b>	<b>2,898,730</b>	<b>2,085,280</b>	<b>2,168,030</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 600 - DATA PROCESSING  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 05 - DATA CENTER  
**SECTION:** 01 - ADMINISTRATION

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	417,111	392,960	416,920	396,950	511,720	561,920
120 Special Salaries	0	0	43,300	0	35,550	0
130 Overtime	2,415	5,000	5,000	5,000	5,000	5,000
140 Employee Benefits	121,512	147,050	156,030	147,880	180,870	196,560
150 Planned Savings	0	0	(29,280)	0	(21,060)	(21,900)
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>541,038</b>	<b>545,010</b>	<b>591,970</b>	<b>549,830</b>	<b>712,080</b>	<b>741,580</b>
210 Utilities	29,500	29,500	29,800	29,500	21,120	21,120
220 Communications	27,358	26,270	35,300	26,270	33,950	33,950
230 Transportation and Training	20,875	40,010	40,010	40,000	40,000	40,010
240 Insurance	0	0	0	0	0	0
250 Professional Fees	16,208	6,060	127,900	3,170	10,670	6,170
260 Data Processing	299,357	435,370	361,060	480,940	388,810	428,560
270 Equipment Contractuals	376	100	900	100	400	400
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	71,093	68,020	74,510	70,340	68,810	68,410
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>464,767</b>	<b>605,330</b>	<b>669,480</b>	<b>650,320</b>	<b>563,760</b>	<b>598,620</b>
310 Office Supplies	27,168	53,050	242,310	51,150	113,470	63,070
320 Clothing and Towels	0	100	100	100	100	100
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	12,788	9,730	11,650	9,730	9,730	9,730
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	385	2,300	2,390	5,000	5,000	5,000
370 Building Parts	0	1,500	1,500	1,500	1,500	1,500
380 Non-Capitalizable Equipment	4,714	2,500	26,680	2,500	6,680	6,680
390 Other Commodities	75	0	0	0	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>45,130</b>	<b>69,180</b>	<b>284,630</b>	<b>69,980</b>	<b>136,480</b>	<b>86,080</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	99,976	0	10,000	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	43,364	485,900	711,760	50,500	522,960	591,750
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>143,340</b>	<b>485,900</b>	<b>721,760</b>	<b>50,500</b>	<b>522,960</b>	<b>591,750</b>
510 Interfund Transfers	10,000	0	0	0	0	0
520 Debt Service	1,136,165	520,890	520,890	0	0	0
530 Other Non-Operating Expenses	0	289,100	110,000	242,640	150,000	150,000
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>1,146,165</b>	<b>809,990</b>	<b>630,890</b>	<b>242,640</b>	<b>150,000</b>	<b>150,000</b>
<b>TOTAL</b>	<b>2,340,440</b>	<b>2,515,410</b>	<b>2,898,730</b>	<b>1,563,270</b>	<b>2,085,280</b>	<b>2,168,030</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 600 - DATA PROCESSING CENTER  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 05 - DATA CENTER  
**SECTION:** 01 - ADMINISTRATION

The Data Center is responsible for coordination of the City's total automation effort. Specific functions include staff assistance to the Management Information Systems Team in developing and directing long-range plans, liaison between County Data Processing and City departments, consulting, reviewing, and training of office automation users and all computer operations in support of finance, payroll and utility billing applications.

POSITION TITLE	POSITIONS			1995 EMPLOYMENT RANGE	1994 ADOPTED	1994 REVISED	1995 ADOPTED	1996 APPROVED
	1993 RVSD	1994 ADPTD	1995 ADPTD					
Data Center Director	1	1	1	006	57,630	59,110	59,110	59,110
System Analyst III	2	2	3	113	88,880	94,180	106,430	143,180
System Analyst II	4	4	6	116	104,580	139,730	198,090	205,500
System Analyst I	2	2	3	119	68,830	54,780	78,970	85,010
Account Clerk I	0	0	1	617	0	22,260	22,260	22,260
Computer Machine Operator II	1	1	1	622	26,060	25,470	25,470	25,470
Computer Machine Operator I	1	1	1	619	22,500	19,600	19,600	19,600
Clerk II	1	1	0	615	19,860	0	0	0
<b>Subtotal</b>	<b>12</b>	<b>12</b>	<b>16</b>		<b>388,340</b>	<b>415,130</b>	<b>509,930</b>	<b>560,130</b>
<b>ADD: Longevity</b>					960	1,790	1,790	1,790
<b>Employee Compensation</b>					3,660	0	0	0
<b>System Analyst II (Limited)</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>116</b>	<b>0</b>	<b>43,300</b>	<b>35,550</b>	<b>0</b>
<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>17</b>		<b>392,960</b>	<b>460,220</b>	<b>547,270</b>	<b>561,920</b>

## NOTES

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

## MULTI-YEAR FUND OVERVIEW - FLEET AND BUILDINGS INTERNAL SERVICE FUND

FUND: 605

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
<b>Budgeted revenues:</b>						
Vehicle rent	6,096,688	6,169,480	5,733,430	6,149,480	5,733,430	5,733,430
Other rent	383,750	391,430	391,430	391,430	391,430	391,430
Inventory sales and surplus	1,144,696	373,000	1,221,770	373,000	1,221,770	1,221,770
Reimbursements	98,936	84,000	90,000	84,000	90,000	90,000
Other	247,856	0	0	0	0	0
<b>Total budgeted revenues</b>	<b>7,971,926</b>	<b>7,017,910</b>	<b>7,436,630</b>	<b>6,997,910</b>	<b>7,436,630</b>	<b>7,436,630</b>
<b>Budgeted expenditures:</b>						
Personal services	2,023,683	2,040,100	2,030,270	2,091,190	2,085,790	2,140,940
Contractual services	360,472	360,180	467,770	360,180	386,720	392,470
Administrative charge	128,810	128,810	128,810	128,810	129,710	129,710
Materials and supplies	1,866,277	1,917,280	1,887,970	1,915,270	1,853,900	1,863,370
Capital outlay	2,428,295	2,474,140	2,474,140	2,441,170	2,899,140	2,556,550
Principal - debt service	27,548	27,550	0	27,550	0	0
Interest - debt service	12,052	10,370	0	8,680	0	0
Cost of materials used	876,074	0	0	0	0	0
Prior year encumbrance	0	0	0	0	0	0
<b>Subtotal budgeted expenditures</b>	<b>7,723,211</b>	<b>6,958,430</b>	<b>6,988,960</b>	<b>6,972,850</b>	<b>7,355,260</b>	<b>7,083,040</b>
Appropriated reserve	0	82,090	0	82,090	577,250	0
1995 Employee compensation	0	0	0	0	57,760	57,760
1996 Employee compensation	0	0	0	0	0	60,290
<b>Total budgeted expenses</b>	<b>7,723,211</b>	<b>7,040,520</b>	<b>6,988,960</b>	<b>7,054,940</b>	<b>7,990,270</b>	<b>7,201,090</b>
<b>Budgeted income (loss)</b>	<b>248,715</b>	<b>(22,610)</b>	<b>447,670</b>	<b>(57,030)</b>	<b>(553,640)</b>	<b>235,540</b>
<b>Adjustments for GAAP</b>						
Reporting requirements:						
Depreciation	(1,486,066)	(2,337,000)	(1,486,000)	(1,889,000)	(1,889,000)	(1,889,000)
Debt service principal	27,548	27,550	0	27,550	0	0
Capital outlay	2,428,295	2,474,140	2,474,140	2,441,170	2,899,140	2,556,550
Change in accruals	0	0	0	0	0	0
<b>Total adjustments</b>	<b>969,777</b>	<b>164,690</b>	<b>988,140</b>	<b>579,720</b>	<b>1,010,140</b>	<b>667,550</b>
<b>Increase (decrease) in retained earnings</b>	<b>1,218,492</b>	<b>142,080</b>	<b>1,435,810</b>	<b>522,690</b>	<b>456,500</b>	<b>903,090</b>
<b>Retained earnings January 1</b>	<b>5,588,795</b>	<b>6,507,375</b>	<b>6,807,287</b>	<b>6,649,455</b>	<b>8,243,097</b>	<b>8,699,597</b>
<b>Retained earnings December 31</b>	<b>6,807,287</b>	<b>6,649,455</b>	<b>8,243,097</b>	<b>7,172,145</b>	<b>8,699,597</b>	<b>9,602,687</b>

**Fund cash, December 31 (unrestricted and current)**

2,791,059

Note: The figures below show the adequacy of annual revenues for covering operating expenditures and equipment. Expenditures are adjusted to include depreciation and exclude debt service principle and capital outlay.

**Revenues generated over (under) expenditure requirements**

248,715	(22,610)	447,670	(57,030)	(553,640)	235,540
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# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 605 - FLEET AND BUILDINGS INTERNAL SERVICE FUND  
**DEPARTMENT:** 13 - PUBLIC WORKS  
**DIVISION:** 30 - FLEET AND BUILDINGS  
**SECTION:** 02 - FLEET MAINTENANCE/CMF

## COMBINED DETAIL SUMMARY

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	1,545,849	1,609,980	1,596,610	1,638,460	1,634,510	1,657,450
120 Special Salaries	4,059	3,500	3,570	3,500	3,570	3,570
130 Overtime	17,614	9,000	9,000	9,000	9,000	9,000
140 Employee Benefits	456,161	506,070	491,680	510,670	512,330	541,780
150 Planned Savings	0	(88,450)	(70,590)	(70,440)	(73,620)	(70,860)
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>2,023,683</b>	<b>2,040,100</b>	<b>2,030,270</b>	<b>2,091,190</b>	<b>2,085,790</b>	<b>2,140,940</b>
210 Utilities	179,569	162,010	187,700	162,010	187,700	187,700
220 Communications	16,891	19,280	19,150	19,280	19,490	19,490
230 Transportation and Training	5,900	6,620	9,780	6,620	9,900	9,900
240 Insurance	9,690	32,310	32,310	32,310	32,310	32,310
250 Professional Fees	31,446	4,150	82,700	4,150	5,690	11,440
260 Data Processing	31,086	26,140	32,890	26,140	28,390	28,390
270 Equipment Contractuals	35,156	34,560	32,700	34,560	32,700	32,700
280 Building and Grounds Contractuals	65,480	67,760	67,400	67,760	67,400	67,400
290 Other Contractuals	114,063	136,160	131,950	136,160	132,850	132,850
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>489,282</b>	<b>488,990</b>	<b>596,580</b>	<b>488,990</b>	<b>516,430</b>	<b>522,180</b>
310 Office Supplies	10,689	8,660	9,060	8,660	9,060	9,060
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	949,198	859,130	950,300	859,130	950,300	950,300
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	873,197	980,000	887,100	980,000	853,030	862,500
370 Building Parts	14,170	47,780	20,000	45,770	20,000	20,000
380 Non-Capitalizable Equipment	13,115	13,710	13,710	13,710	13,710	13,710
390 Other Commodities	5,909	8,000	7,800	8,000	7,800	7,800
<b>SUBTOTAL COMMODITIES</b>	<b>1,866,277</b>	<b>1,917,280</b>	<b>1,887,970</b>	<b>1,915,270</b>	<b>1,853,900</b>	<b>1,863,370</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	2,710	0	0	0	0	0
450 Vehicular Equipment	2,399,017	2,474,140	2,474,140	2,429,500	2,474,140	2,556,550
460 Operating Equipment	26,568	0	0	11,670	425,000	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>2,428,295</b>	<b>2,474,140</b>	<b>2,474,140</b>	<b>2,441,170</b>	<b>2,899,140</b>	<b>2,556,550</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	39,599	37,920	0	36,230	0	0
530 Other Non-Operating Expenses	0	0	0	0	0	0
540 Other	876,074	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>915,673</b>	<b>37,920</b>	<b>0</b>	<b>36,230</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b><u>7,723,211</u></b>	<b><u>6,958,430</u></b>	<b><u>6,988,960</u></b>	<b><u>6,972,850</u></b>	<b><u>7,355,260</u></b>	<b><u>7,083,040</u></b>

## FLEET AND BUILDINGS (FLEET MAINTENANCE)

Fleet Maintenance is responsible for preventative and major maintenance of vehicles and equipment for the City fleet.

### Budget Highlights

The adopted 1995 budget shows an increase of \$396,830 over the 1994 adopted budget. The approved 1996 budget decreases \$272,220 from the 1995 budget.

- The 1994 revised budget adjusts rental rates based on historical maintenance costs for vehicles in each department.
- The cost of the Maintenance Facility Master Plan is projected to be shared equally by Water & Sewer and Fleet Maintenance. The 1994 revised budget is increased \$75,000 for this study.
- Capital outlay is increased by \$425,000 in 1995 for vehicle replacement and Central Maintenance Facility enhancements.

### Budget Summary

	1993 Actual	1994 Adopted	1994 Revised	1995 Adopted	1996 Approved
Personal Services	2,023,684	2,040,100	2,030,270	2,085,790	2,140,940
Contractual Services	489,282	488,990	596,580	516,430	522,180
Commodities	1,866,277	1,917,280	1,887,970	1,853,900	1,863,370
Capital Outlay	2,428,295	2,474,140	2,474,140	2,899,140	2,556,550
Other	915,673	37,920	0	0	0
<b>TOTAL</b>	<b>7,723,211</b>	<b>6,958,430</b>	<b>6,988,960</b>	<b>7,355,260</b>	<b>7,083,040</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 605 - FLEET AND BUILDINGS INTERNAL SERVICE FUND  
**DEPARTMENT:** 13 - PUBLIC WORKS  
**DIVISION:** 30 - FLEET AND BUILDINGS  
**SECTION:** 02 - FLEET MAINTENANCE/CMF  
**ACTIVITY:** 01 - FLEET MAINTENANCE

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	1,501,277	1,559,940	1,545,770	1,588,370	1,583,620	1,606,520
120 Special Salaries	3,989	3,500	3,500	3,500	3,500	3,500
130 Overtime	17,530	9,000	9,000	9,000	9,000	9,000
140 Employee Benefits	439,732	490,090	473,700	494,720	493,580	521,820
150 Planned Savings	0	(73,440)	(67,370)	(66,900)	(70,410)	(67,580)
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>1,962,528</b>	<b>1,989,090</b>	<b>1,964,600</b>	<b>2,028,690</b>	<b>2,019,290</b>	<b>2,073,260</b>
210 Utilities	3,916	1,300	760	1,300	760	760
220 Communications	15,549	18,410	18,280	18,410	18,620	18,620
230 Transportation and Training	5,900	6,620	9,780	6,620	9,900	9,900
240 Insurance	480	13,470	13,470	13,470	13,470	13,470
250 Professional Fees	11,093	4,150	79,700	4,150	4,700	4,700
260 Data Processing	31,086	26,140	32,890	26,140	28,390	28,390
270 Equipment Contractuals	34,346	34,560	32,700	34,560	32,700	32,700
280 Building and Grounds Contractuals	52,520	53,570	53,570	53,570	53,570	53,570
290 Other Contractuals	114,023	136,160	131,950	136,160	132,850	132,850
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>268,914</b>	<b>294,380</b>	<b>373,100</b>	<b>294,380</b>	<b>294,960</b>	<b>294,960</b>
310 Office Supplies	10,669	8,570	9,060	8,570	9,060	9,060
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	948,843	856,630	950,000	856,630	950,000	950,000
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	867,161	978,700	884,600	978,700	850,530	860,000
370 Building Parts	97	0	0	0	0	0
380 Non-Capitalizable Equipment	13,115	13,710	13,710	13,710	13,710	13,710
390 Other Commodities	8	1,000	800	1,000	800	800
<b>SUBTOTAL COMMODITIES</b>	<b>1,839,892</b>	<b>1,858,610</b>	<b>1,858,170</b>	<b>1,858,610</b>	<b>1,824,100</b>	<b>1,833,570</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	2,710	0	0	0	0	0
450 Vehicular Equipment	2,399,017	2,474,140	2,474,140	2,429,500	2,474,140	2,556,550
460 Operating Equipment	25,105	0	0	11,670	425,000	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>2,426,832</b>	<b>2,474,140</b>	<b>2,474,140</b>	<b>2,441,170</b>	<b>2,899,140</b>	<b>2,556,550</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	0	0	0	0	0	0
540 Other	876,074	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>876,074</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b><u>7,374,240</u></b>	<b><u>6,616,220</u></b>	<b><u>6,670,010</u></b>	<b><u>6,622,850</u></b>	<b><u>7,037,490</u></b>	<b><u>6,758,340</u></b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 605 - FLEET AND BUILDINGS INTERNAL SERVICE FUND  
**DEPARTMENT:** 13 - PUBLIC WORKS  
**DIVISION:** 30 - FLEET AND BUILDINGS  
**SECTION:** 02 - FLEET MAINTENANCE/CMF  
**ACTIVITY:** 01 - FLEET MAINTENANCE

This activity purchases, repairs and maintains vehicles and equipment used by City user activities. Preventive maintenance, emergency repairs and propane fueling are performed at the main Central Maintenance Facility at 1801 South McLean, on a 24-hour, seven-day per week basis.

POSITION TITLE	POSITIONS			1995 EMPLOYMENT RANGE	1994 ADOPTED	1994 REVISED	1995 ADOPTED	1996 APPROVED
	1993 RVSD	1994 ADPTD	1995 ADPTD					
Fleet and Buildings Director	1	1	1	007	60,220	62,950	62,950	62,950
Inv. & Mat. Control Officer	1	1	1	116	38,480	30,440	30,440	30,440
Fleet Maintenance Supervisor	1	1	1	116	38,590	40,550	40,550	40,550
Equipment Maintenance Supv.	2	2	2	117	73,820	77,500	77,500	77,500
Information Systems Coord.	1	1	1	120	30,290	31,640	31,640	31,640
Mechanic Supervisor	4	4	4	624	122,800	125,050	127,090	127,330
Mechanic III	4	4	4	623	119,230	121,330	121,330	121,330
Body Shop Supv./Mech. II	1	1	1	623	29,810	30,330	30,330	30,330
Administrative Aide II	1	1	1	623	29,810	28,380	30,330	30,330
Mechanic II	19	19	19	622	526,960	523,870	535,280	540,220
Machinist Mechanic	1	1	1	622	28,420	28,920	28,920	28,920
Body Shop Mechanic I	3	3	3	622	68,870	74,230	79,290	83,560
Account Clerk II	2	2	2	619	49,410	47,020	49,010	50,280
Storekeeper	3	3	3	619	74,120	75,420	75,420	75,420
Mechanic I	4	4	4	618	93,630	94,600	96,080	96,080
Storekeeper I	6	6	0	617	121,880	0	0	0
Clerk III	0	0	6	617	0	120,810	126,860	133,250
Automotive Service Worker/ Service Attendant	4	4	4	616	79,370	62,310	71,100	76,070
<b>Subtotal</b>	<b>58</b>	<b>58</b>	<b>58</b>		<b>1,585,710</b>	<b>1,575,350</b>	<b>1,614,120</b>	<b>1,636,200</b>
<b>ADD: Longevity</b>					<b>11,120</b>	<b>9,530</b>	<b>10,320</b>	<b>11,110</b>
Shift Differential - 2nd					<b>5,850</b>	<b>5,850</b>	<b>5,850</b>	<b>5,850</b>
Shift Differential - 3rd					<b>5,730</b>	<b>5,730</b>	<b>5,730</b>	<b>5,730</b>
Charge - Public Works Administration					<b>22,350</b>	<b>23,500</b>	<b>22,770</b>	<b>22,800</b>
<b>Subtotal</b>					<b>1,630,760</b>	<b>1,619,960</b>	<b>1,658,790</b>	<b>1,681,690</b>
<b>LESS: Charge - Building Services</b>					<b>(70,820)</b>	<b>(74,190)</b>	<b>(75,170)</b>	<b>(75,170)</b>
<b>TOTAL</b>	<b>58</b>	<b>58</b>	<b>58</b>		<b>1,559,940</b>	<b>1,545,770</b>	<b>1,583,620</b>	<b>1,606,520</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 605 - FLEET AND BUILDINGS INTERNAL SERVICE FUND  
**DEPARTMENT:** 13 - PUBLIC WORKS  
**DIVISION:** 30 - FLEET AND BUILDINGS  
**SECTION:** 02 - FLEET MAINTENANCE/CMF  
**ACTIVITY:** 02 - CENTRAL MAINTENANCE FACILITY

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	44,572	50,040	50,840	50,090	50,890	50,930
120 Special Salaries	70	0	70	0	70	70
130 Overtime	84	0	0	0	0	0
140 Employee Benefits	16,429	15,980	17,980	15,950	18,750	19,960
150 Planned Savings	0	(15,010)	(3,220)	(3,540)	(3,210)	(3,280)
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>61,155</b>	<b>51,010</b>	<b>65,670</b>	<b>62,500</b>	<b>66,500</b>	<b>67,680</b>
210 Utilities	175,653	160,710	186,940	160,710	186,940	186,940
220 Communications	1,343	870	870	870	870	870
230 Transportation and Training	0	0	0	0	0	0
240 Insurance	9,210	18,840	18,840	18,840	18,840	18,840
250 Professional Fees	20,353	0	3,000	0	990	6,740
260 Data Processing	0	0	0	0	0	0
270 Equipment Contractuals	810	0	0	0	0	0
280 Building and Grounds Contractuals	12,960	14,190	13,830	14,190	13,830	13,830
290 Other Contractuals	40	0	0	0	0	0
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>220,368</b>	<b>194,610</b>	<b>223,480</b>	<b>194,610</b>	<b>221,470</b>	<b>227,220</b>
310 Office Supplies	20	90	0	90	0	0
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	355	2,500	300	2,500	300	300
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	6,036	1,300	2,500	1,300	2,500	2,500
370 Building Parts	14,073	47,780	20,000	45,770	20,000	20,000
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	5,901	7,000	7,000	7,000	7,000	7,000
<b>SUBTOTAL COMMODITIES</b>	<b>26,386</b>	<b>58,670</b>	<b>29,800</b>	<b>56,660</b>	<b>29,800</b>	<b>29,800</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	1,463	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>1,463</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	39,599	37,920	0	36,230	0	0
530 Other Non-Operating Expenses	0	0	0	0	0	0
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>39,599</b>	<b>37,920</b>	<b>0</b>	<b>36,230</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>348,971</b>	<b>342,210</b>	<b>318,950</b>	<b>350,000</b>	<b>317,770</b>	<b>324,700</b>

## NOTES

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

## MULTI-YEAR FUND OVERVIEW - TELECOMMUNICATIONS INTERNAL SERVICE FUND

FUND: 620

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
Budgeted revenues:						
Charges for services	402,828	370,140	424,290	370,140	482,690	482,690
Special project assessments	0	34,380	179,380	34,380	110,000	120,000
<b>Total budgeted revenues</b>	<b>402,828</b>	<b>404,520</b>	<b>603,670</b>	<b>404,520</b>	<b>592,690</b>	<b>602,690</b>
Budgeted expenditures:						
Personal services	16,990	42,790	42,300	43,790	42,500	42,720
Contractual services	230,652	193,350	319,760	193,350	312,790	312,790
Materials and supplies	65,320	10,000	10,000	10,000	10,000	10,000
Principal - debt service	0	0	0	0	0	0
Interest - debt service	0	0	0	0	0	0
Capital outlay	4,237	0	64,000	0	0	0
Proposed program enhancements	0	34,380	119,380	34,380	110,000	120,000
<b>Subtotal budgeted expenditures</b>	<b>317,199</b>	<b>280,520</b>	<b>555,440</b>	<b>281,520</b>	<b>475,290</b>	<b>485,510</b>
Emergency replacement reserve	0	0	100,000	0	100,000	100,000
Appropriated reserve	0	0	185,000	0	185,000	0
Employee compensation	0	0	0	0	3,000	5,000
<b>Total budgeted expenditures</b>	<b>317,199</b>	<b>280,520</b>	<b>840,440</b>	<b>281,520</b>	<b>763,290</b>	<b>590,510</b>
Total budgeted revenues over (under) total budgeted expenditures	85,629	124,000	(236,770)	123,000	(170,600)	12,180
Adjustments for GAAP:						
Depreciation	(25,495)	(26,000)	(26,000)	(25,000)	(11,400)	(11,400)
Bond proceeds	0	0	0	0	0	0
Debt service principal	0	0	0	0	0	0
Capital outlay	4,237	0	64,000	0	0	0
Change in accruals	1,524	0	0	0	0	0
<b>Total adjustments</b>	<b>(19,734)</b>	<b>(26,000)</b>	<b>38,000</b>	<b>(25,000)</b>	<b>(11,400)</b>	<b>(11,400)</b>
Increase (decrease) in retained earnings	65,895	98,000	(198,770)	98,000	(182,000)	780
Retained earnings January 1	375,713	106,003	441,608	204,003	242,838	60,838
<b>Retained earnings December 31</b>	<b>441,608</b>	<b>204,003</b>	<b>242,838</b>	<b>302,003</b>	<b>60,838</b>	<b>61,618</b>

Fund cash, December 31 (unrestricted  
and current)

431,569

*Note: The figures below show the adequacy of annual revenues for covering operating expenditures and equipment replacement. Expenditures are adjusted to include depreciation and exclude debt service principal and capital outlay.*

Revenues generated over (under)  
expenditure requirements

95,627      124,000      (108,770)      123,000      (170,600)      12,180

## TELECOMMUNICATIONS

Telecommunications is an internal service fund providing a quality, City-owned telephone system to the organization at the lowest possible cost. Responsibilities include system maintenance, upgrading to meet new demands, and future system replacement.

Telecommunications is managed within the Department of Finance. User charges are determined by line and circuit costs (passed on by the vendor), department needs, long distance calls, and equipment needs. Increased costs have a direct impact on department's expenditure budgets.

### Budget Highlights

The adopted 1995 budget shows an increase of \$194,770 over the adopted 1994 budget. The approved 1996 budget increases by \$10,220 over the adopted 1995 budget.

- The revised and adopted budgets contain \$60,000 in 1995 and \$90,000 in 1996 to offset the costs associated with Plexar. Plexar is a service from Southwestern Bell which functionally consolidates into one "system" many of the City's off-site telephone lines, and effectively creates a separate PBX system. In addition to saving nearly \$13,000/year, converting to Plexar provides special features such as call waiting and call forwarding, and protects the City from rate increases in the near future.
- The 1994 revised budget includes \$30,000 for a study of staffing and equipment upgrade needs. The goals are to minimize the possibility of system failure, reduce current operating expenditures and delay major capital replacement by extending equipment life.
- The 1994 revised budget includes \$60,000 to purchase a voice mail system in OCI. The expense is offset by a transfer from the OCI Fund.
- The inventory clearing account for telecommunications equipment purchases is increased to \$85,000 in 1994 and to \$60,000 in 1995. All purchases made in this account are offset by revenue from the users.
- The 1995 adopted budget contains an additional \$10,000 for maintenance agreements on new trunk lines to be added in 1994. Additional trunks are necessary to alleviate peak demands, when all lines are in use.
- Revenue in the Telecommunications Fund increases \$199,150 in 1994 and \$188,170 in 1995. These increases are primarily from departments using Plexar and paying this fund rather than Southwestern Bell. Revenue received for long distance service, not previously recorded, is also added (\$40,000 annually).

### Budget Summary

	1993 Actual	1994 Adopted	1994 Revised	1995 Adopted	1996 Approved
Personal Services	16,990	42,790	42,300	42,500	42,720
Contractual Services	230,652	193,350	319,760	312,790	312,790
Commodities	10,230	10,000	10,000	10,000	10,000
Capital Outlay	4,237	0	64,000	0	0
Other	55,090	34,380	119,380	110,000	120,000
<b>TOTAL</b>	<b>317,199</b>	<b>280,520</b>	<b>555,440</b>	<b>475,290</b>	<b>485,510</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 620 - TELECOMMUNICATIONS INTERNAL SERVICE FUND  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 05 - DATA CENTER  
**SECTION:** 03 - TELECOMMUNICATIONS

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	13,891	33,040	34,710	33,900	34,710	34,710
120 Special Salaries	0	0	0	0	0	0
130 Overtime	0	0	0	0	0	0
140 Employee Benefits	3,099	9,750	7,590	9,890	7,790	8,010
150 Planned Savings	0	0	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>16,990</b>	<b>42,790</b>	<b>42,300</b>	<b>43,790</b>	<b>42,500</b>	<b>42,720</b>
210 Utilities	0	0	0	0	0	0
220 Communications	146,355	138,700	210,500	138,700	229,200	229,200
230 Transportation and Training	4,821	0	3,630	0	4,380	4,380
240 Insurance	0	0	0	0	0	0
250 Professional Fees	0	0	30,000	0	0	0
260 Data Processing	88	0	730	0	1,130	1,130
270 Equipment Contractuals	77,486	53,000	73,050	53,000	76,650	76,650
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	1,903	1,650	1,850	1,650	1,430	1,430
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>230,652</b>	<b>193,350</b>	<b>319,760</b>	<b>193,350</b>	<b>312,790</b>	<b>312,790</b>
310 Office Supplies	3,062	0	0	0	0	0
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	4,544	10,000	10,000	10,000	10,000	10,000
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	4	0	0	0	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	2,620	0	0	0	0	0
390 Other Commodities	0	0	0	0	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>10,230</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	4,237	0	64,000	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>4,237</b>	<b>0</b>	<b>64,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	0	34,380	34,380	34,380	50,000	50,000
540 Other	55,090	0	85,000	0	60,000	70,000
<b>SUBTOTAL OTHER</b>	<b>55,090</b>	<b>34,380</b>	<b>119,380</b>	<b>34,380</b>	<b>110,000</b>	<b>120,000</b>
<b>TOTAL</b>	<b>317,199</b>	<b>280,520</b>	<b>555,440</b>	<b>281,520</b>	<b>475,290</b>	<b>485,510</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 620 - TELECOMMUNICATIONS INTERNAL SERVICE FUND  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 05 - DATA CENTER  
**SECTION:** 03 - TELECOMMUNICATIONS

The Telecommunications Internal Service Fund seeks to provide a quality City-owned telephone system to the City organization at the lowest possible cost.

Telecommunications is an activity within the Department of Finance. Administration for the Telecommunications Fund is handled through the Department of Finance.

POSITION TITLE	POSITIONS			1995 EMPLOYMENT RANGE	1994 ADOPTED	1994 REVISED	1995 ADOPTED	1996 APPROVED
	1993 RVSD	1994 ADPTD	1995 ADPTD					
Systems Analyst II	1	1	1	116	31,720	34,550	34,550	34,550
<b>Subtotal</b>	<b>1</b>	<b>1</b>	<b>1</b>		<b>31,720</b>	<b>34,550</b>	<b>34,550</b>	<b>34,550</b>
<b>ADD: Longevity</b>					0	160	160	160
<b>Employee Compensation</b>					1,320	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>		<b>33,040</b>	<b>34,710</b>	<b>34,710</b>	<b>34,710</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

## MULTI-YEAR FUND OVERVIEW - STATIONERY STORES

FUND: 625

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
Budgeted revenues:						
Charges for services	1,177,098	730,420	716,640	732,430	676,000	676,000
Contingency (charges for services)	952	101,690	101,690	101,690	101,690	101,690
<b>Total budgeted revenues</b>	<b>1,178,050</b>	<b>832,110</b>	<b>818,330</b>	<b>834,120</b>	<b>777,690</b>	<b>777,690</b>
Budgeted expenditures:						
Personal services	230,271	236,920	238,700	247,050	181,500	186,150
Contractual services	199,940	193,100	203,650	194,060	287,280	290,760
Administrative charge	19,980	18,800	18,920	18,920	23,200	23,200
Materials and supplies	118,859	137,840	140,920	137,840	132,130	132,130
Principal - debt service	0	0	0	0	0	0
Interest - debt service	0	0	0	0	0	0
Capital outlay	6,642	2,700	0	0	0	0
Contingency (services provided)	482,971	101,690	88,980	103,700	103,220	103,220
Cost of goods sold	1,034	0	0	0	0	0
Transfer to Neighborhood Initiative (GF)	0	0	0	0	100,000	0
<b>Subtotal budgeted expenditures</b>	<b>1,059,697</b>	<b>691,050</b>	<b>691,170</b>	<b>701,570</b>	<b>827,330</b>	<b>735,460</b>
Appropriated fund balance	0	0	0	0	572,990	0
1995 Employee compensation	0	0	0	0	4,970	4,970
1996 Employee compensation	0	0	0	0	0	5,190
<b>Total budgeted expenditures</b>	<b>1,059,697</b>	<b>691,050</b>	<b>691,170</b>	<b>701,570</b>	<b>1,405,290</b>	<b>745,620</b>
<b>Total budgeted revenues over (under) total budgeted expenditures</b>	<b>118,353</b>	<b>141,060</b>	<b>127,160</b>	<b>132,550</b>	<b>(627,600)</b>	<b>32,070</b>
Adjustments for GAAP:						
Depreciation	(6,847)	(3,820)	(7,550)	(3,820)	(4,520)	(4,520)
Bond proceeds	0	0	0	0	0	0
Debt service principal	0	0	0	0	0	0
Capital outlay	6,642	2,700	0	0	0	0
Change in accruals	9,483					
<b>Total adjustments</b>	<b>9,278</b>	<b>(1,120)</b>	<b>(7,550)</b>	<b>(3,820)</b>	<b>(4,520)</b>	<b>(4,520)</b>
<b>Increase (decrease) in retained earnings</b>	<b>127,631</b>	<b>139,940</b>	<b>119,610</b>	<b>128,730</b>	<b>(632,120)</b>	<b>27,550</b>
Retained earnings January 1	508,964	542,872	636,595	682,812	756,205	124,085
<b>Retained earnings December 31</b>	<b>636,595</b>	<b>682,812</b>	<b>756,205</b>	<b>811,542</b>	<b>124,085</b>	<b>151,635</b>
<b>Fund cash, December 31 (unrestricted and current)</b>	<b>552,220</b>					
<i>Note: The figures below show the adequacy of annual revenues for covering operating expenditures and equipment replacement. Expenditures are adjusted to include depreciation and exclude debt service principal and capital outlay.</i>						
<b>Revenues generated over (under) expenditure requirements</b>	<b>141,120</b>	<b>146,460</b>	<b>127,160</b>	<b>132,550</b>	<b>(627,600)</b>	<b>32,070</b>

## STATIONERY STORES

Stationery Stores is an Internal Service Fund consisting of four services: Stores (office supplies), Print Shop, Micrographics, and Copiers. These services provide printing, binding, photocopying, micrographic, facsimile, supply and mail processing services for City operations. The Stores Fund is an operation within the Department of Finance.

### Budget Highlights

The adopted 1995 budget shows an increase of \$136,280 from the adopted 1994 budget. The approved 1996 budget increases by \$8,130 from the adopted 1995 budget.

- The 1995 adopted budget includes a reduction of two positions due to privatization of the micrographics program. The positions eliminated include a Micrographics Supervisor (range 625) and a Typist Clerk (range 614).
- A new copier contract has been negotiated at a lower price per copy for an estimated savings of \$47,000. The reduction has been passed on to departments by lowering the copy rate from 4 cents/copy to 3.5 cents/copy beginning January 1, 1994.
- A lower rate structure for the print shop is being budgeted for 1995. The lower rate structure is projected to reduce revenues by \$50,000 annually.
- The 1995 adopted budget includes a one-time transfer of \$100,000 to the General Fund for the Neighborhood Initiative program. The Neighborhood Initiative transfer to the General Fund will reduce the cash balance of the Stationery Stores Fund.
- A new maintenance contract for the print shop increases the 1995 adopted budget by \$12,000 and an increase in the copier lease due to increased copying by all City departments increases the 1995 budget by \$8,000.

### Budget Summary

	1993 Actual	1994 Adopted	1994 Revised	1995 Adopted	1996 Approved
Personal Services	230,271	236,920	238,700	181,500	186,150
Contractual Services	219,920	211,900	222,570	310,480	313,960
Commodities	118,859	137,840	140,920	132,130	132,130
Capital Outlay	6,642	2,700	0	0	0
Other	484,005	101,690	88,980	203,220	103,220
<b>TOTAL</b>	<b>1,059,697</b>	<b>691,050</b>	<b>691,170</b>	<b>827,330</b>	<b>735,460</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 625 - STATIONERY STORES  
**DEPARTMENT:** 03 - FINANCE

## COMBINED DETAIL SUMMARY

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
<b>110 Regular Salaries</b>	178,118	184,120	186,500	188,410	139,970	141,930
<b>120 Special Salaries</b>	0	0	0	0	0	0
<b>130 Overtime</b>	2,695	0	0	0	0	0
<b>140 Employee Benefits</b>	49,458	57,920	52,200	58,640	41,530	44,220
<b>150 Planned Savings</b>	0	(5,120)	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>230,271</b>	<b>236,920</b>	<b>238,700</b>	<b>247,050</b>	<b>181,500</b>	<b>186,150</b>
<b>210 Utilities</b>	0	0	0	0	0	0
<b>220 Communications</b>	1,781	1,920	1,920	1,890	1,650	1,650
<b>230 Transportation and Training</b>	24	0	0	0	0	0
<b>240 Insurance</b>	0	0	0	0	0	0
<b>250 Professional Fees</b>	9,052	1,930	6,700	1,970	78,880	80,820
<b>260 Data Processing</b>	6,022	4,480	4,600	4,480	4,600	4,600
<b>270 Equipment Contractuals</b>	182,911	183,590	189,220	184,660	200,940	202,480
<b>280 Building and Grounds Contractuals</b>	0	0	0	0	0	0
<b>290 Other Contractuals</b>	20,130	19,980	20,130	19,980	24,410	24,410
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>219,920</b>	<b>211,900</b>	<b>222,570</b>	<b>212,980</b>	<b>310,480</b>	<b>313,960</b>
<b>310 Office Supplies</b>	1,273	1,910	1,780	1,910	1,500	1,500
<b>320 Clothing and Towels</b>	107	90	100	90	100	100
<b>330 Chemicals</b>	4,760	7,680	7,680	7,680	6,900	6,900
<b>340 Equipment Parts</b>	5,368	4,000	7,200	4,000	5,500	5,500
<b>350 Materials</b>	0	0	0	0	0	0
<b>360 Equipment Supplies</b>	106,726	123,370	123,370	123,370	117,370	117,370
<b>370 Building Parts</b>	0	0	0	0	0	0
<b>380 Non-Capitalizable Equipment</b>	0	0	0	0	0	0
<b>390 Other Commodities</b>	625	790	790	790	760	760
<b>SUBTOTAL COMMODITIES</b>	<b>118,859</b>	<b>137,840</b>	<b>140,920</b>	<b>137,840</b>	<b>132,130</b>	<b>132,130</b>
<b>410 Land</b>	0	0	0	0	0	0
<b>420 Buildings</b>	0	0	0	0	0	0
<b>430 Improvements</b>	0	0	0	0	0	0
<b>440 Office Equipment</b>	3,994	2,700	0	0	0	0
<b>450 Vehicular Equipment</b>	0	0	0	0	0	0
<b>460 Operating Equipment</b>	2,648	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>6,642</b>	<b>2,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>510 Interfund Transfers</b>	0	0	0	0	100,000	0
<b>520 Debt Service</b>	0	0	0	0	0	0
<b>530 Other Non-Operating Expenses</b>	484,005	101,690	88,980	103,700	103,220	103,220
<b>540 Other</b>	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>484,005</b>	<b>101,690</b>	<b>88,980</b>	<b>103,700</b>	<b>203,220</b>	<b>103,220</b>
<b>TOTAL</b>	<b><u>1,059,697</u></b>	<b><u>691,050</u></b>	<b><u>691,170</u></b>	<b><u>701,570</u></b>	<b><u>827,330</u></b>	<b><u>735,460</u></b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND: 625 - STATIONERY STORES**  
**DEPARTMENT: 03 - FINANCE**  
**DIVISION: 11 - FINANCIAL MANAGEMENT**  
**ACTIVITY: 03 - PURCHASING**  
**SUBACTIVITY: 02 - STORES**

This activity is administered by the Purchasing Division of the Department of Finance as a financially self-sustaining operation. The goal of this activity is to promptly provide all departments with office supplies, duplicating services, mailroom services, photocopying and microfilming services at the most feasible economic cost. This activity is also responsible for accurately billing individual divisions for appropriate telephone services, photocopying machine usage, and for producing employee photo identification cards.

POSITION TITLE	POSITIONS			1995 EMPLOYMENT RANGE	1994 ADOPTED	1994 REVISED	1995 ADOPTED	1996 APPROVED
	1993 RVSD	1994 ADPTD	1995 ADPTD					
Administrative Asst.	1	1	1	118	33,650	44,200	36,230	36,230
Micrographics Supervisor	1	1	0	625	32,840	21,800	0	0
Print Shop Supervisor	1	1	1	624	31,280	31,830	31,830	31,830
Printing Press Operator II	1	1	1	620	25,870	26,330	26,330	26,330
Printing Press Operator I	1	1	1	619	22,250	22,230	24,120	25,370
Clerk II	1	1	1	615	18,850	19,230	20,400	21,030
Typist Clerk	1	1	0	614	17,280	19,820	0	0
<b>Subtotal</b>	<b>7</b>	<b>7</b>	<b>5</b>		<b>182,020</b>	<b>185,440</b>	<b>138,910</b>	<b>140,790</b>
<b>ADD: Longevity</b>					<b>1,160</b>	<b>1,060</b>	<b>1,060</b>	<b>1,140</b>
<b>Employee Compensation</b>					<b>940</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>5</b>		<b>184,120</b>	<b>186,500</b>	<b>139,970</b>	<b>141,930</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 625 - STATIONERY STORES  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 11 - FINANCIAL MANAGEMENT  
**ACTIVITY:** 03 - PURCHASING  
**SUBACTIVITY:** 02 - STORES

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	51,924	54,600	64,020	56,510	57,040	57,830
120 Special Salaries	0	0	0	0	0	0
130 Overtime	124	0	0	0	0	0
140 Employee Benefits	7,190	16,990	15,020	17,330	14,480	15,200
150 Planned Savings	0	(1,170)	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>59,238</b>	<b>70,420</b>	<b>79,040</b>	<b>73,840</b>	<b>71,520</b>	<b>73,030</b>
210 Utilities	0	0	0	0	0	0
220 Communications	830	860	860	860	860	860
230 Transportation and Training	24	0	0	0	0	0
240 Insurance	0	0	0	0	0	0
250 Professional Fees	2,140	1,930	2,200	1,970	2,200	2,200
260 Data Processing	4,572	4,480	4,600	4,480	4,600	4,600
270 Equipment Contractuals	3,375	3,840	4,070	4,210	4,470	4,930
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	19,070	18,920	19,070	18,920	23,350	23,350
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>30,011</b>	<b>30,030</b>	<b>30,800</b>	<b>30,440</b>	<b>35,480</b>	<b>35,940</b>
310 Office Supplies	1,048	1,630	1,500	1,630	1,500	1,500
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	15	0	0	0	0	0
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	0	0	0	0	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	0	0	0	0	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>1,063</b>	<b>1,630</b>	<b>1,500</b>	<b>1,630</b>	<b>1,500</b>	<b>1,500</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	1,995	1,350	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	0	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>1,995</b>	<b>1,350</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	100,000	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	482,971	24,090	11,380	24,570	24,090	24,090
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>482,971</b>	<b>24,090</b>	<b>11,380</b>	<b>24,570</b>	<b>124,090</b>	<b>24,090</b>
<b>TOTAL</b>	<b>575,278</b>	<b>127,520</b>	<b>122,720</b>	<b>130,480</b>	<b>232,590</b>	<b>134,560</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 625 - STATIONERY STORES  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 11 - FINANCIAL MANAGEMENT  
**ACTIVITY:** 03 - PURCHASING  
**SUBACTIVITY:** 03 - PRINTSHOP

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	77,847	79,400	80,890	80,780	82,930	84,100
120 Special Salaries	0	0	0	0	0	0
130 Overtime	2,571	0	0	0	0	0
140 Employee Benefits	26,284	24,930	24,900	25,150	27,050	29,020
150 Planned Savings	0	(2,990)	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>106,702</b>	<b>101,340</b>	<b>105,790</b>	<b>105,940</b>	<b>109,980</b>	<b>113,120</b>
210 Utilities	0	0	0	0	0	0
220 Communications	477	530	530	500	530	530
230 Transportation and Training	0	0	0	0	0	0
240 Insurance	0	0	0	0	0	0
250 Professional Fees	300	0	0	0	0	0
260 Data Processing	0	0	0	0	0	0
270 Equipment Contractuals	32,596	37,180	34,630	37,880	46,000	47,080
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	0	0	0	0	0	0
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>33,373</b>	<b>37,710</b>	<b>35,160</b>	<b>38,380</b>	<b>46,530</b>	<b>47,610</b>
310 Office Supplies	0	0	0	0	0	0
320 Clothing and Towels	107	90	100	90	100	100
330 Chemicals	4,327	6,900	6,900	6,900	6,900	6,900
340 Equipment Parts	4,771	2,000	5,200	2,000	5,500	5,500
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	82,106	90,230	90,230	90,230	90,230	90,230
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	625	760	760	760	760	760
<b>SUBTOTAL COMMODITIES</b>	<b>91,936</b>	<b>99,980</b>	<b>103,190</b>	<b>99,980</b>	<b>103,490</b>	<b>103,490</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	2,648	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>2,648</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	0	58,740	58,740	59,900	59,900	59,900
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>0</b>	<b>58,740</b>	<b>58,740</b>	<b>59,900</b>	<b>59,900</b>	<b>59,900</b>
<b>TOTAL</b>	<b>234,659</b>	<b>297,770</b>	<b>302,880</b>	<b>304,200</b>	<b>319,900</b>	<b>324,120</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 625 - STATIONERY STORES  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 11 - FINANCIAL MANAGEMENT  
**ACTIVITY:** 03 - PURCHASING  
**SUBACTIVITY:** 04 - COPIERS

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	0	0	0	0	0	0
120 Special Salaries	0	0	0	0	0	0
130 Overtime	0	0	0	0	0	0
140 Employee Benefits	0	0	0	0	0	0
150 Planned Savings	0	0	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
210 Utilities	0	0	0	0	0	0
220 Communications	0	0	0	0	0	0
230 Transportation and Training	0	0	0	0	0	0
240 Insurance	0	0	0	0	0	0
250 Professional Fees	0	0	0	0	0	0
260 Data Processing	1,450	0	0	0	0	0
270 Equipment Contractuals	145,550	142,520	150,470	142,520	150,470	150,470
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	0	0	0	0	0	0
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>147,000</b>	<b>142,520</b>	<b>150,470</b>	<b>142,520</b>	<b>150,470</b>	<b>150,470</b>
310 Office Supplies	38	0	0	0	0	0
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	258	0	0	0	0	0
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	21,292	27,140	27,140	27,140	27,140	27,140
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	0	0	0	0	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>21,588</b>	<b>27,140</b>	<b>27,140</b>	<b>27,140</b>	<b>27,140</b>	<b>27,140</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	1,999	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	0	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>1,999</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	0	0	0	0	0	0
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b><u>170,587</u></b>	<b><u>169,660</u></b>	<b><u>177,610</u></b>	<b><u>169,660</u></b>	<b><u>177,610</u></b>	<b><u>177,610</u></b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 625 - STATIONERY STORES  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 11 - FINANCIAL MANAGEMENT  
**ACTIVITY:** 03 - PURCHASING  
**SUBACTIVITY:** 05 - MICROGRAPHICS

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	48,347	50,120	41,590	51,110	0	0
120 Special Salaries	0	0	0	0	0	0
130 Overtime	0	0	0	0	0	0
140 Employee Benefits	15,984	16,000	12,280	16,160	0	0
150 Planned Savings	0	(960)	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>64,331</b>	<b>65,160</b>	<b>53,870</b>	<b>67,270</b>	<b>0</b>	<b>0</b>
210 Utilities	0	0	0	0	0	0
220 Communications	474	530	530	530	260	260
230 Transportation and Training	0	0	0	0	0	0
240 Insurance	0	0	0	0	0	0
250 Professional Fees	6,612	0	4,500	0	76,680	78,620
260 Data Processing	0	0	0	0	0	0
270 Equipment Contractuals	1,390	50	50	50	0	0
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	1,060	1,060	1,060	1,060	1,060	1,060
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>9,536</b>	<b>1,640</b>	<b>6,140</b>	<b>1,640</b>	<b>78,000</b>	<b>79,940</b>
310 Office Supplies	187	280	280	280	0	0
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	433	780	780	780	0	0
340 Equipment Parts	324	2,000	2,000	2,000	0	0
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	3,328	6,000	6,000	6,000	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	0	30	30	30	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>4,272</b>	<b>9,090</b>	<b>9,090</b>	<b>9,090</b>	<b>0</b>	<b>0</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	1,350	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	0	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>1,350</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	1,034	18,860	18,860	19,230	19,230	19,230
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>1,034</b>	<b>18,860</b>	<b>18,860</b>	<b>19,230</b>	<b>19,230</b>	<b>19,230</b>
<b>TOTAL</b>	<b>79,173</b>	<b>96,100</b>	<b>87,960</b>	<b>97,230</b>	<b>97,230</b>	<b>99,170</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

## MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
<b>Budgeted revenues:</b>						
Group life insurance - employee contribution	272,878	248,000	248,000	254,000	254,000	254,000
Group life insurance - City contribution	147,655	141,000	141,000	145,000	145,000	145,000
Group Life-interest earnings	259,512	120,000	120,000	85,000	85,000	85,000
Group Life-investments	38,531	0	0	0	0	0
Group health insurance - employee contribution	3,084,016	3,479,670	3,057,350	4,001,620	3,515,950	4,043,340
Group health insurance - City contribution	6,888,767	7,394,790	6,544,300	8,504,010	7,525,940	8,654,830
Group health insurance - City contribution (retirees)	0	172,290	138,650	198,130	159,450	183,360
Group health-interest earnings	138,677	190,000	150,000	255,000	255,000	255,000
Workers' compensation - City contribution	2,236,575	2,311,920	2,311,920	2,658,710	2,655,710	2,655,710
Workers' comp-interest earnings	30,837	123,000	123,000	123,000	123,000	123,000
Workers' compensation - other	635	0	0	0	0	0
General liability - City contribution	1,175,263	1,245,380	1,245,380	1,245,380	1,371,990	1,371,990
Transfer - Tort liability	614,050	614,050	694,050	614,050	614,050	614,050
General liability-interest earnings	177,665	116,000	116,000	116,000	116,000	116,000
Transfer - Safety Office-Water & Sewer	35,650	35,870	35,870	35,870	35,870	35,870
Transfer - Tort liability, Water Utility	0	92,000	119,000	92,000	119,000	119,000
Transfer - Tort liability, Sewer Utility	0	92,000	92,600	92,000	92,600	92,600
Reimbursements	2,687,568	0	0	0	0	0
<b>Total budgeted revenues</b>	<b>17,788,279</b>	<b>16,375,970</b>	<b>15,137,120</b>	<b>18,419,770</b>	<b>17,068,560</b>	<b>18,748,750</b>
<b>Budgeted expenditures:</b>						
Group life insurance	659,514	775,800	795,800	775,800	795,800	795,800
Administrative charge	12,010	11,960	8,450	11,960	8,450	8,450
Group health insurance	8,514,122	11,197,490	10,119,180	11,197,490	11,619,980	13,349,980
Administrative charge	3,190	3,190	11,800	3,190	11,800	11,800
Workers' compensation	2,500,959	2,291,030	2,306,050	2,591,490	2,584,310	2,656,200
Administrative charge	102,970	102,970	113,040	102,970	113,040	113,040
General liability	2,899,498	2,799,650	2,915,380	2,928,080	2,975,660	3,011,380
Administrative charge	10,330	10,330	10,330	10,330	13,180	13,180
Depreciation	816	0	0	0	0	0
<b>Subtotal budgeted expenditures</b>	<b>14,703,409</b>	<b>17,192,420</b>	<b>16,280,030</b>	<b>17,621,310</b>	<b>18,122,220</b>	<b>19,959,830</b>
1995 Employee compensation	0	0	0	0	6,720	6,720
1996 Employee compensation	0	0	0	0	0	6,720
<b>Total budgeted expenditures</b>	<b>14,703,409</b>	<b>17,192,420</b>	<b>16,280,030</b>	<b>17,621,310</b>	<b>18,128,940</b>	<b>19,973,270</b>
<b>Budgeted income (loss)</b>	<b>3,084,870</b>	<b>(816,450)</b>	<b>(1,142,910)</b>	<b>798,460</b>	<b>(1,060,380)</b>	<b>(1,224,520)</b>
Depreciation adjustment	(816)					
<b>Increase (decrease) in retained earnings</b>	<b>3,084,054</b>	<b>(816,450)</b>	<b>(1,142,910)</b>	<b>798,460</b>	<b>(1,060,380)</b>	<b>(1,224,520)</b>
<b>Retained earnings January 1</b>	<b>8,623,406</b>	<b>7,953,916</b>	<b>11,707,460</b>	<b>7,919,886</b>	<b>10,564,550</b>	<b>9,504,170</b>
<b>Retained earnings December 31</b>	<b>11,707,460</b>	<b>7,137,466</b>	<b>10,564,550</b>	<b>8,718,346</b>	<b>9,504,170</b>	<b>8,279,650</b>

**MULTI-YEAR FUND OVERVIEW - SELF-INSURANCE INTERNAL SERVICE FUND**

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
<b>Group life insurance:</b>						
Employee contribution	272,878	248,000	248,000	254,000	254,000	254,000
City contribution	147,655	141,000	141,000	145,000	145,000	145,000
Interest earnings	259,512	120,000	120,000	85,000	85,000	85,000
Investments	38,531	0	0	0	0	0
<b>Total budgeted revenues</b>	<b>718,576</b>	<b>509,000</b>	<b>509,000</b>	<b>484,000</b>	<b>484,000</b>	<b>484,000</b>
Budgeted expenses	659,514	775,800	795,800	775,800	795,800	795,800
Administrative charge	12,010	11,960	8,450	11,960	8,450	8,450
<b>Total budgeted expenses</b>	<b>671,524</b>	<b>787,760</b>	<b>804,250</b>	<b>787,760</b>	<b>804,250</b>	<b>804,250</b>
Budgeted income (loss)	47,052	(278,760)	(295,250)	(303,760)	(320,250)	(320,250)
Retained earnings January 1	3,394,691	2,810,010	3,441,743	3,146,493	3,146,493	2,842,733
<b>Retained earnings December 31</b>	<b>3,441,743</b>	<b>2,531,250</b>	<b>3,146,493</b>	<b>2,842,733</b>	<b>2,826,243</b>	<b>2,522,483</b>
<b>Group health insurance:</b>						
Employee contribution	3,084,016	3,479,670	3,057,350	4,001,620	3,515,950	4,043,340
City contribution-active	6,888,767	7,394,790	6,544,300	8,504,010	7,525,940	8,654,830
City contribution-retirees	0	172,290	138,650	198,130	159,450	183,360
Interest earnings	138,677	190,000	150,000	255,000	255,000	255,000
<b>Total budgeted revenues</b>	<b>10,111,460</b>	<b>11,236,750</b>	<b>9,890,300</b>	<b>12,958,760</b>	<b>11,456,340</b>	<b>13,136,530</b>
Budgeted expenses	8,517,312	11,200,680	10,130,980	11,200,680	11,631,780	13,361,780
Budgeted income (loss)	1,594,148	36,070	(240,680)	1,758,080	(175,440)	(225,250)
Retained earnings January 1	2,043,485	2,111,545	3,637,633	3,396,953	3,396,953	5,155,033
<b>Retained earnings December 31</b>	<b>3,637,633</b>	<b>2,147,615</b>	<b>3,396,953</b>	<b>5,155,033</b>	<b>3,221,513</b>	<b>4,929,783</b>
<b>Workers' compensation:</b>						
City contribution	2,236,575	2,311,920	2,311,920	2,658,710	2,655,710	2,655,710
Interest earnings	30,837	123,000	123,000	123,000	123,000	123,000
Other	635	0	0	0	0	0
<b>Total budgeted revenues</b>	<b>2,268,047</b>	<b>2,434,920</b>	<b>2,434,920</b>	<b>2,781,710</b>	<b>2,778,710</b>	<b>2,778,710</b>
Budgeted expenses	2,500,959	2,291,030	2,306,050	2,591,490	2,584,310	2,656,200
Administrative charge	102,970	102,970	113,040	102,970	113,040	113,040
<b>Total budgeted expenses</b>	<b>2,603,929</b>	<b>2,394,000</b>	<b>2,419,090</b>	<b>2,694,460</b>	<b>2,697,350</b>	<b>2,769,240</b>
Budgeted income (loss)	(335,882)	40,920	15,830	87,250	81,360	9,470
Retained earnings January 1	177,318	314,068	(158,564)	(142,734)	(142,734)	(55,484)
<b>Retained earnings December 31</b>	<b>(158,564)</b>	<b>354,988</b>	<b>(142,734)</b>	<b>(55,484)</b>	<b>(61,374)</b>	<b>(46,014)</b>
<b>General liability:</b>						
City contribution	1,175,263	1,245,380	1,245,380	1,245,380	1,371,990	1,371,990
Water and Sewer transfer in	649,700	35,870	35,870	35,870	35,870	35,870
Interest earnings	177,665	116,000	116,000	116,000	116,000	116,000
Reimbursements	2,687,568	0	0	0	0	0
<b>Total budgeted revenues</b>	<b>4,690,196</b>	<b>1,397,250</b>	<b>1,397,250</b>	<b>1,397,250</b>	<b>1,523,860</b>	<b>1,523,860</b>
Budgeted expenses	2,910,644	2,809,980	2,925,710	2,938,410	2,988,840	3,024,560
<b>Total budgeted expenses</b>	<b>2,910,644</b>	<b>2,809,980</b>	<b>2,925,710</b>	<b>2,938,410</b>	<b>2,988,840</b>	<b>3,024,560</b>
Budgeted income (loss)	1,779,552	(1,412,730)	(1,528,460)	(1,541,160)	(1,464,980)	(1,500,700)
Retained earnings January 1	3,669,912	3,053,372	5,449,464	3,921,004	3,921,004	2,379,844
<b>Retained earnings December 31</b>	<b>5,449,464</b>	<b>1,640,642</b>	<b>3,921,004</b>	<b>2,379,844</b>	<b>2,456,024</b>	<b>879,144</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 630, 631, 632, 633 - SELF-INSURANCE  
**DEPARTMENT:** 03/04 - FINANCE/LAW

## COMBINED DETAIL SUMMARY

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	135,581	180,970	221,030	180,990	221,190	221,240
120 Special Salaries	182,626	602,240	566,900	679,870	644,530	676,760
130 Overtime	(1,159)	0	0	0	0	0
140 Employee Benefits	362,963	563,410	563,710	632,540	628,060	630,490
150 Planned Savings	0	0	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>680,011</b>	<b>1,346,620</b>	<b>1,351,640</b>	<b>1,493,400</b>	<b>1,493,780</b>	<b>1,528,490</b>
210 Utilities	0	0	0	0	0	0
220 Communications	4,150	3,110	5,430	3,120	5,440	5,420
230 Transportation and Training	5,470	7,020	11,140	7,020	11,140	12,190
240 Insurance	9,135,264	12,716,610	11,699,320	12,874,710	13,347,970	15,105,240
250 Professional Fees	2,663,732	1,029,800	1,093,430	1,130,440	1,199,070	1,238,880
260 Data Processing	12,542	12,230	22,540	12,230	22,540	22,540
270 Equipment Contractuals	1,775	4,100	4,300	4,300	4,500	4,500
280 Building and Grounds Contractuals	27,488	0	0	0	0	0
290 Other Contractuals	151,525	374,710	322,070	384,340	331,600	335,990
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>12,001,946</b>	<b>14,147,580</b>	<b>13,158,230</b>	<b>14,416,160</b>	<b>14,922,260</b>	<b>16,724,760</b>
310 Office Supplies	7,609	17,880	37,080	17,880	22,880	23,280
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	159	0	300	0	300	300
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	704	0	0	0	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	1,943	0	0	0	0	0
390 Other Commodities	6,614	56,000	56,000	65,000	65,000	65,000
<b>SUBTOTAL COMMODITIES</b>	<b>17,029</b>	<b>73,880</b>	<b>93,380</b>	<b>82,880</b>	<b>88,180</b>	<b>88,580</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	2,501	3,000	16,500	3,000	3,000	3,000
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>2,501</b>	<b>3,000</b>	<b>16,500</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	2,001,106	1,621,340	1,660,280	1,625,870	1,615,000	1,615,000
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>2,001,106</b>	<b>1,621,340</b>	<b>1,660,280</b>	<b>1,625,870</b>	<b>1,615,000</b>	<b>1,615,000</b>
<b>TOTAL</b>	<b>14,702,593</b>	<b>17,192,420</b>	<b>16,280,030</b>	<b>17,621,310</b>	<b>18,122,220</b>	<b>19,959,830</b>

## SELF-INSURANCE

The Self-Insurance Fund includes Group Life insurance, Group Health insurance, Workers' Compensation, and General Liability (Risk Management, Safety Office, Tort Liability).

### Budget Highlights

The adopted 1995 budget shows an increase of \$929,800 over the adopted 1994 budget. The approved 1996 budget increases \$1,837,610 over the adopted 1995 budget.

- Anticipated 1995 and 1996 rate increases (15% annually) for Health and Workers' Compensation insurance are included in departmental budgets.
- An Adjuster staff position, included as a contingency in the 1994 adopted budget, is added to Risk Management. The position cost is shared with Workers' Compensation.

### Budget Summary

	1993 Actual	1994 Adopted	1994 Revised	1995 Adopted	1996 Approved
Personal Services	680,011	1,346,620	1,351,640	1,493,780	1,528,490
Contractual Services	12,001,946	14,147,580	13,158,230	14,922,260	16,724,760
Commodities	17,029	73,880	93,380	88,180	88,580
Capital Outlay	2,501	3,000	16,500	3,000	3,000
Other	2,001,106	1,621,340	1,660,280	1,615,000	1,615,000
<b>TOTAL</b>	<b>14,702,593</b>	<b>17,192,420</b>	<b>16,280,030</b>	<b>18,122,220</b>	<b>19,959,830</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 630 - GROUP LIFE  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 06 - SELF INSURANCE  
**SECTION:** 01 - GROUP LIFE

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	0	0	0	0	0	0
120 Special Salaries	0	0	0	0	0	0
130 Overtime	0	0	0	0	0	0
140 Employee Benefits	0	0	0	0	0	0
150 Planned Savings	0	0	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
210 Utilities	0	0	0	0	0	0
220 Communications	2	50	50	50	50	50
230 Transportation and Training	0	0	0	0	0	0
240 Insurance	202,258	210,000	230,000	210,000	230,000	230,000
250 Professional Fees	200	15,000	15,000	15,000	15,000	15,000
260 Data Processing	0	0	0	0	0	0
270 Equipment Contractuals	0	0	0	0	0	0
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	12,010	11,960	8,450	11,960	8,450	8,450
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>214,470</b>	<b>237,010</b>	<b>253,500</b>	<b>237,010</b>	<b>253,500</b>	<b>253,500</b>
310 Office Supplies	54	750	750	750	750	750
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	0	0	0	0	0	0
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	0	0	0	0	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	0	0	0	0	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>54</b>	<b>750</b>	<b>750</b>	<b>750</b>	<b>750</b>	<b>750</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	0	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	457,000	550,000	550,000	550,000	550,000	550,000
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>457,000</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>
<b>TOTAL</b>	<b><u>671,524</u></b>	<b><u>787,760</u></b>	<b><u>804,250</u></b>	<b><u>787,760</u></b>	<b><u>804,250</u></b>	<b><u>804,250</u></b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 631 - GROUP HEALTH  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 06 - SELF INSURANCE  
**SECTION:** 02 - GROUP HEALTH

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	(383)	0	0	0	0	0
120 Special Salaries	0	0	0	0	0	0
130 Overtime	0	0	0	0	0	0
140 Employee Benefits	(431)	0	0	0	0	0
150 Planned Savings	0	0	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>(814)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
210 Utilities	0	0	0	0	0	0
220 Communications	0	0	0	0	0	0
230 Transportation and Training	0	0	1,380	0	1,380	1,380
240 Insurance	8,449,498	11,046,740	10,000,000	11,046,740	11,500,000	13,225,000
250 Professional Fees	57,200	0	35,000	0	35,000	35,000
260 Data Processing	0	0	0	0	0	0
270 Equipment Contractuals	0	0	200	0	200	200
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	11,070	147,190	87,200	147,190	87,200	92,200
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>8,517,768</b>	<b>11,193,930</b>	<b>10,123,780</b>	<b>11,193,930</b>	<b>11,623,780</b>	<b>13,353,780</b>
310 Office Supplies	358	750	1,200	750	2,000	2,000
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	0	0	0	0	0	0
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	0	0	0	0	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	0	0	0	0	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>358</b>	<b>750</b>	<b>1,200</b>	<b>750</b>	<b>2,000</b>	<b>2,000</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	0	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	0	6,000	6,000	6,000	6,000	6,000
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>0</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>TOTAL</b>	<b>8,517,312</b>	<b>11,200,680</b>	<b>10,130,980</b>	<b>11,200,680</b>	<b>11,631,780</b>	<b>13,361,780</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 632 - WORKERS' COMPENSATION  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 06 - SELF-INSURANCE  
**SECTION:** 03 - WORKERS' COMPENSATION

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	18,116	27,500	43,150	27,520	43,170	43,200
120 Special Salaries	182,626	602,240	566,900	679,870	644,530	676,760
130 Overtime	(1,159)	0	0	0	0	0
140 Employee Benefits	333,476	525,540	516,450	594,820	578,510	578,330
150 Planned Savings	0	0	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>533,059</b>	<b>1,155,280</b>	<b>1,126,500</b>	<b>1,302,210</b>	<b>1,266,210</b>	<b>1,298,290</b>
210 Utilities	0	0	0	0	0	0
220 Communications	264	310	680	310	680	680
230 Transportation and Training	144	0	2,340	0	2,340	2,340
240 Insurance	161,350	255,160	255,160	293,440	293,440	293,440
250 Professional Fees	1,801,457	785,140	828,900	890,780	934,540	974,350
260 Data Processing	4,646	4,420	6,660	4,420	6,660	6,660
270 Equipment Contractuals	39	0	0	0	0	0
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	102,970	167,160	177,850	176,790	187,480	187,480
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>2,070,870</b>	<b>1,212,190</b>	<b>1,271,590</b>	<b>1,365,740</b>	<b>1,425,140</b>	<b>1,464,950</b>
310 Office Supplies	0	6,000	21,000	6,000	6,000	6,000
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	0	0	0	0	0	0
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	0	0	0	0	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	0	0	0	0	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>0</b>	<b>6,000</b>	<b>21,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	0	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	0	20,530	0	20,510	0	0
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>0</b>	<b>20,530</b>	<b>0</b>	<b>20,510</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>2,603,929</b>	<b>2,394,000</b>	<b>2,419,090</b>	<b>2,694,460</b>	<b>2,697,350</b>	<b>2,769,240</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 632 - WORKERS' COMPENSATION  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 06 - SELF INSURANCE  
**SECTION:** 03 - WORKERS' COMPENSATION

The oversight and management of the City of Wichita's compensation program for on-the-job injuries is the responsibility of this activity. Claims investigation and cost control are included.

POSITION TITLE	1993 RVSD	POSITION 1994 ADPTD	1995 ADPTD	1995 EMPLOYMENT RANGE	1994 ADOPTED	1994 REVISED	1994 ADOPTED	1995 APPROVED
Account Clerk III	1	1	1	621	27,110	27,110	27,110	27,110
<b>Subtotal</b>	<b>1</b>	<b>1</b>	<b>1</b>		<b>27,110</b>	<b>27,110</b>	<b>27,110</b>	<b>27,110</b>
ADD: Longevity					390	390	410	440
Charge from Risk Management					0	15,650	15,650	15,650
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>		<b>27,500</b>	<b>43,150</b>	<b>43,170</b>	<b>43,200</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 633 - GENERAL LIABILITY  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 06 - SELF INSURANCE  
**SECTION:** 04 - GENERAL LIABILITY  
**ACTIVITY:** 01 - RISK MANAGEMENT

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	50,147	50,820	68,660	50,820	68,800	68,820
120 Special Salaries	0	0	0	0	0	0
130 Overtime	0	0	0	0	0	0
140 Employee Benefits	12,674	11,740	19,300	11,690	20,370	21,560
150 Planned Savings	0	0	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>62,821</b>	<b>62,560</b>	<b>87,960</b>	<b>62,510</b>	<b>89,170</b>	<b>90,380</b>
210 Utilities	0	0	0	0	0	0
220 Communications	3,173	1,810	3,760	1,810	3,760	3,760
230 Transportation and Training	1,960	2,800	3,200	2,800	3,200	3,200
240 Insurance	322,158	1,204,710	1,214,160	1,324,530	1,324,530	1,356,800
250 Professional Fees	665,662	22,000	42,000	17,000	42,000	42,000
260 Data Processing	5,652	4,570	12,640	4,570	12,640	12,640
270 Equipment Contractuals	692	800	800	1,000	1,000	1,000
280 Building and Grounds Contractuals	27,488	0	0	0	0	0
290 Other Contractuals	918	3,810	3,350	3,810	3,250	3,250
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>1,027,703</b>	<b>1,240,500</b>	<b>1,279,910</b>	<b>1,355,520</b>	<b>1,390,380</b>	<b>1,422,650</b>
310 Office Supplies	3,787	8,210	10,810	8,210	10,810	10,810
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	0	0	0	0	0	0
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	0	0	0	0	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	269	0	0	0	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>4,056</b>	<b>8,210</b>	<b>10,810</b>	<b>8,210</b>	<b>10,810</b>	<b>10,810</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	0	0	13,500	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>13,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	1,144,531	520,530	500,000	520,520	500,000	500,000
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>1,144,531</b>	<b>520,530</b>	<b>500,000</b>	<b>520,520</b>	<b>500,000</b>	<b>500,000</b>
<b>TOTAL</b>	<b>2,239,111</b>	<b>1,831,800</b>	<b>1,892,180</b>	<b>1,946,760</b>	<b>1,990,360</b>	<b>2,023,840</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 633 - GENERAL LIABILITY  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 06 - SELF INSURANCE  
**SECTION:** 04 - GENERAL LIABILITY  
**ACTIVITY:** 01 - RISK MANAGEMENT

The goal of the Risk Management function is to provide for efficient management and a reduction of risks to which the City and its employees are or may be exposed. This activity also oversees the City's vehicle liability and building and contents insurance programs. The deductible portion of the buildings and contents insurance coverage is paid from the Self - Insurance Fund. The deductible is \$100,000 per occurrence and \$200,000 aggregate.

POSITION TITLE	POSITION		1995 EMPLOYMENT RANGE	1994 ADOPTED	1994 REVISED	1994 ADOPTED	1995 APPROVED
	1993 RVSD	1994 ADPTD					
Risk Manager	1	1	1 009	49,820	53,010	53,010	53,010
Adjuster	0	0	1 116	0	31,300	31,300	31,300
<b>Subtotal</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>49,820</b>	<b>84,310</b>	<b>84,310</b>	<b>84,310</b>
ADD: Longevity				0	0	140	160
Employee compensation				1,000	0	0	0
LESS: Charge to Workers' Comp				0	(15,650)	(15,650)	(15,650)
<b>Total</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>50,820</b>	<b>68,660</b>	<b>68,800</b>	<b>68,820</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

FUND: 633 - GENERAL LIABILITY  
DEPARTMENT: 03 - FINANCE  
DIVISION: 06 - SELF INSURANCE  
SECTION: 04 - GENERAL LIABILITY  
ACTIVITY: 02 - SAFETY OFFICE

1993 ACTUAL 1994 ADOPTED 1994 REVISED 1995 APPROVED 1995 ADOPTED 1996 APPROVED

110 Regular Salaries	67,701	66,600	73,170	66,600	73,170	73,170
120 Special Salaries	0	0	0	0	0	0
130 Overtime	0	0	0	0	0	0
140 Employee Benefits	17,244	17,120	17,990	17,050	18,700	19,520
150 Planned Savings	0	0	0	0	0	0

## SUBTOTAL PERSONAL SERVICES

84,945 83,720 91,160 83,650 91,870 92,690

210 Utilities	0	0	0	0	0	0
220 Communications	688	740	740	750	750	730
230 Transportation and Training	3,366	2,520	2,520	2,520	2,520	3,570
240 Insurance	0	0	0	0	0	0
250 Professional Fees	0	0	0	0	0	0
260 Data Processing	2,244	3,240	3,240	3,240	3,240	3,240
270 Equipment Contracts	1,044	3,000	3,000	3,000	3,000	3,000
280 Building and Grounds Contracts	0	0	0	0	0	0
290 Other Contracts	1,155	1,860	1,860	1,860	1,860	1,250

## SUBTOTAL CONTRACTUAL SERVICES

8,497 11,360 11,360 11,370 11,370 11,790

310 Office Supplies	1,142	840	840	840	840	1,240
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	159	0	0	0	0	0
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	704	0	0	0	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	1,943	0	0	0	0	0
390 Other Commodities	6,345	56,000	56,000	56,000	56,000	65,000

## SUBTOTAL COMMODITIES

10,293 56,840 56,840 56,840 56,840 66,240

410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	2,501	3,000	3,000	3,000	3,000	3,000

## SUBTOTAL CAPITAL OUTLAY

2,501 3,000 3,000 3,000 3,000 3,000

510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	0	0	0	0	0	0
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TOTAL** 106,236 154,920 162,360 163,860 172,080 173,720

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 633 - GENERAL LIABILITY  
**DEPARTMENT:** 03 - FINANCE  
**DIVISION:** 06 - SELF INSURANCE  
**SECTION:** 04 - GENERAL LIABILITY  
**ACTIVITY:** 02 - SAFETY OFFICE

This section analyzes accident data, issues safety recommendations, handles liability claims in conjunction with the Law Department and insurance carrier, and conducts safety inspections and training.

POSITION TITLE	POSITIONS				1994 ADOPTED	1994 REVISED	1995 ADOPTED	1996 APPROVED
	1993 RVSD	1994 ADPTD	1995 ADPTD	1995 EMPLOYMENT RANGE				
Senior Safety Coordinator	1	1	1	114	35,010	39,780	39,780	39,780
Safety Coordinator	1	1	1	116	30,280	33,390	33,390	33,390
<b>Subtotal</b>	<b>2</b>	<b>2</b>	<b>2</b>		<b>65,290</b>	<b>73,170</b>	<b>73,170</b>	<b>73,170</b>
<b>ADD: Longevity</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Employee compensation</b>					<b>1,310</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>		<b>66,600</b>	<b>73,170</b>	<b>73,170</b>	<b>73,170</b>

# CITY OF WICHITA 1995/96 ANNUAL BUDGET

**FUND:** 633 - GENERAL LIABILITY  
**DEPARTMENT:** 04 - LAW  
**DIVISION:** 10 - CITY ATTORNEY'S OFFICE  
**SECTION:** 02 - TORT MANAGEMENT

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	0	36,050	36,050	36,050	36,050	36,050
120 Special Salaries	0	0	0	0	0	0
130 Overtime	0	0	0	0	0	0
140 Employee Benefits	0	9,010	9,970	8,980	10,480	11,080
150 Planned Savings	0	0	0	0	0	0
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>45,060</b>	<b>46,020</b>	<b>45,030</b>	<b>46,530</b>	<b>47,130</b>
210 Utilities	0	0	0	0	0	0
220 Communications	23	200	200	200	200	200
230 Transportation and Training	0	1,700	1,700	1,700	1,700	1,700
240 Insurance	0	0	0	0	0	0
250 Professional Fees	139,213	207,660	172,530	207,660	172,530	172,530
260 Data Processing	0	0	0	0	0	0
270 Equipment Contractuals	0	300	300	300	300	300
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	23,402	42,730	43,360	42,730	43,360	43,360
<b>SUBTOTAL CONTRACTUAL SERVICES</b>	<b>162,638</b>	<b>252,590</b>	<b>218,090</b>	<b>252,590</b>	<b>218,090</b>	<b>218,090</b>
310 Office Supplies	2,268	1,330	2,480	1,330	2,480	2,480
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	0	0	300	0	300	300
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	0	0	0	0	0	0
370 Building Parts	0	0	0	0	0	0
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	0	0	0	0	0	0
<b>SUBTOTAL COMMODITIES</b>	<b>2,268</b>	<b>1,330</b>	<b>2,780</b>	<b>1,330</b>	<b>2,780</b>	<b>2,780</b>
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	0	0	0	0	0	0
<b>SUBTOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
510 Interfund Transfers	0	0	0	0	0	0
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	399,575	524,280	604,280	528,840	559,000	559,000
540 Other	0	0	0	0	0	0
<b>SUBTOTAL OTHER</b>	<b>399,575</b>	<b>524,280</b>	<b>604,280</b>	<b>528,840</b>	<b>559,000</b>	<b>559,000</b>
<b>TOTAL</b>	<b>564,481</b>	<b>823,260</b>	<b>871,170</b>	<b>827,790</b>	<b>826,400</b>	<b>827,000</b>